

City of Greenbelt Youth Advisory Committee

Monday, April 12, 2010

Present: Kayode Lewis, Recreation Coordinator I, Elizabeth Hammett, Jeremiah Hammett
Jacob Fletcher, Ava Williams, Urja Shah, Patrick Welsh, Ian Welsh

Minutes of Meeting of April 12, 2010 approved **May 10, 2010**

Kayode Lewis called meeting to order at 7:15pm

1. Mission Statement Development Activity (Outline)

Kayode Lewis asked members to list reasons why they chose to serve on the Youth Advisory Committee. Lewis also asked members to list future accomplishments they wished to see realized as a result of their participation on the committee.

The groups identified the following goals in the order listed:

- Increased participation of youth in service based activities.
- Leadership development opportunities
- Organizing activities (other than organized sports) in sync with youth's interests
- Facility & maintenance concerns
- Grounds beautification
- Access issues regarding the youth center and community center gyms.
- Opportunities for youth to participate in programs led by their peers.

Youth advisory member agreed to dedicate additional time to prioritize the list of goals in order to develop a mission statement.

2. Youth Advisory Committee Officer Nominations/ Elections

Lewis described the need for the following YAC officer positions to be filled:

A) Chairperson

1. Works with Youth Advisory Committee (YAC) members to establish annual goals, mission statements, and programs.
2. Regularly attends YAC meetings.
3. Coordinates recruiting future YAC members to serve on the committee. Educates new YAC members regarding committee goals and **actively** involves members in committee work.
4. Makes a serious commitment to participate actively in committee work.
5. Sets tone for the committee work.
6. Seeks guidance from city Liaison when needed.
7. Ensures that YAC members have the information required to do their jobs.
8. Delegates work to YAC committee members, sets the agenda, runs the meetings, and ensures distribution of meeting minutes.

9. Oversees the logistics of committee's operations.
10. Desirable qualities:
 - a. Willingness to serve.
 - b. Organizational Skills.
 - c. Ability to delegate.
 - d. Ability to motivate.
 - e. Objective knowledge of issues.
 - f. Ability to resist the temptation to do it oneself.
 - g. Meets deadlines.

B) Treasurer

1. Trustworthy, accurate and transparent with YAC moneys.
2. Impartial in dealing with YAC members and comfortable working with figures.
3. Willing to explain figures whenever asked.
4. Organized, methodical and approachable in handling of YAC funds.

C) Secretary

1. Provides high quality administrative support for services sponsored by YAC members.
2. Maintain a high level of communication with staff liaison and city officials.
3. Contributes to a culture of service efficiency and excellence throughout the group.

D) Liaison to City Council

1. Maintains a high level of communication with YAC member and city council.
2. Regularly attends council meetings and provides YAC members information regarding council matters that affect city youth.
3. Contributes to a culture of service efficiency and excellence throughout the group.

YAC members agreed to appoint two members to share each position's responsibilities.

Co-Chairs: Jacob F. & Ava W.

Co-Treasurer: Urjah S. & Ian W.

Co-Secretary: Lizzie H. & Patrick W.

Liaison to City Council: Jeremiah H. & Patrick W.

3. Slogans and/or logos you for committee.

YAC members agreed on the following logo and slogan.



Slogan: *Connecting the Voices of Our City!*

YAC members expressed a desire to volunteer for the Celebration of Spring 2010. Jeremiah H. suggested getting T-shirts printed for the event.

4. Celebration of Spring Event **Saturday, April 17** 2:00pm to 6:00 pm

YAC members agreed to the following Volunteer Schedule for Celebration of Spring 2010:

Shift	Popcorn Table	Information Table	Face Painting
1:00 – 2:00 (Set – Up)	Ava	Jeremiah	
2:00 – 3:00	Ian	Ava	Lizzie
3:00 – 4:00	Patrick	Urjah	Jacob
4:00 – 5:00	Jacob	Ava	Urjah
5:00 – 6:00	Urjah	Jeremiah	Ava
Clean - UP	EVERYONE	EVERYONE	EVERYONE

Lewis suggested members of think of ideas to help raise funds for a new television to be donated to the Youth center. Members were asked whether they had any prior success with fundraising in school or for an after school club. The committee agreed to bring their suggestions to the next YAC for additional discussion.

Additional Questions / Concerns/ Needs of the Community

Urjah Shah discussed her concern pertaining to the next meeting and its proximity to finals. Lewis agreed to notify YAC members of any change in meeting time.

All in attendance agreed to assist with the development of a webpage for the committee. Lewis adjourned the meeting at 8:30 pm.

Next Meeting May 10, 2010